

Ivan -
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ASHWATER PARISH HALL

MINUTES OF TRUSTEES MEETING – THURSDAY 18 JUNE 2015

In attendance – John Forward (Vice-Chair), Ivan Buxton, Helen Bone, Letitia Yetman, Judith Addicott, Bob Griggs,

Apologies – Colin Vallance, Andrew Patterson, Terry Darby

1. DECLARATION OF INTERESTS	Actions
It was confirmed the meeting was quorate and there were no declarations of interest	
2. MINUTES OF MEETING – 4 MARCH 2015	
The minutes were approved as a correct and accurate record	
<p>3. MATTERS ARISING</p> <p>WIFI – Electrical work is outstanding. The booster has been tried and works intermittently. Nothing further can be done until superfast broadband is up and running in the village. The Parish Council are willing to contribute to or pay for the line connection cost at that time.</p> <ul style="list-style-type: none"> - LY has been reimbursed for purchasing the router. <p>Wine & Wisdom – a successful evening. Proceeds of over £500 split equally between hall and shop. Thanks recorded to RG for arranging questions and acting as quizmaster.</p> <p>Health and Safety – Child proof lock fitted to kitchen cupboard but failed to work. Further enquiries will be made.</p> <p>British Gas and Shop electric – Both aspects subject to an agenda item</p> <p>Broken chairs – Chair backs all renewed. Broken items awaiting disposal.</p> <p>Hall Extension - A further report entered as an agenda item</p> <p>5th ANNIVERSARY EVENT - A successful event and raised approx £600 for hall funds</p> <p>Electrical testing – A separate agenda item</p> <p>Hall Keys – Key cupboard not moved yet, awaiting Jeff Moon marking electrical cable route in hall.</p> <p>Broadhempson visitors – duly undertaken and help appreciated</p> <p>Booking Secretary and Hall Secretary – both RG and IB reconsidered and were re-elected at AGM</p> <p>Football Club – car washing event did not take place</p>	<p>IB</p> <p>IB</p>

<p>Car Park – Dry weather has improved situation, agreed we leave for now as we may need to loosen surface again due to impaction.</p>	
<p>4. Treasurer's Report – RG presented the accounts for June 2015. Income is steady but current account is reducing although money is due from the shop for electricity. There is expenditure outstanding for the electrical work, full cost as yet to be determined. Fund raising needs to be undertaken to cover future expenses as no major commercial bookings are in the pipeline. The management committee will be asked to design a marketing strategy, eg leaflet/brochure to send to companies and to update the website.</p>	
<p>5. Meetings schedule – a full schedule was issued for meetings of Trustees and Management teams until December 2016</p>	
<p>6. Shop Electricity – the report drawn up by the management committee was approved and the shop committee will be requested to make a contribution of £1,300 for the balance of unpaid electricity in 2014/15 and accept monthly billing based on actual meter readings charged at the current rate (11.53p per Unit) plus 5% VAT from April 2015 onwards.</p>	IB
<p>7. Health and Safety – JF confirmed this ongoing issue was still being dealt with. A further visit was due within the week by Jeff Moon to complete the testing. He still felt a considerable amount of the work was important and should be addressed. JF emphasised that as Trustees we have a responsibility to ensure the work is done and he will monitor progress and cost.</p>	JF
<p>8. Hall Extension – Planning consent was granted on 12/11/2014 with the non-material amendment consented on 8/06/2015. Building Regs have been submitted and a 'ball park' figure for building costs could mean as much as £60,000 will need to be raised. JF and IB will liaise as required. IB is working on a basic business and bid plan to explore funding sources in due course.</p>	JF/IB
<p>9. Treasure Hunt – LY produced posters CV had printed. Tickets to follow. IB will organise the treasure hunt questions and route and order burgers and sausages etc. from the shop. HB will steer the request for assistance with desserts, volunteers needed for cooking the BBQ. Kate Davis to be approached to prepare coleslaw. HB will organise onions. Guest tickets will be issued to Horticultural Club members and the Steel Band for food. A bar to include punch and a polypin of ale will be organised. Publicity via the Newsletter and Email and Posters – the School will be advised for their Newsletter. Start time 6pm. Treasure hunt can be entered without purchase of food. RG will 'test' the route and questions.</p>	All
<p>10. Future Events – JA proposed a Halloween Party be arranged, the date has been pencilled in the diary (31/10/15). The possibility of resurrecting the Ashwater Fun</p>	IB

Day (Revel) will be considered for June/July 2016 – approaches to village groups to be made so all are involved with stalls etc. All Trustees will be emailed for other ideas.	
11. Mega Draw – LY reminded those present of the need to sell tickets. Some have been sold and the more we can sell the greater the benefit to the hall.	All
12. Jack Moon Plaque – further progress not known, discuss at next meeting	
<p>13. Any Other Business –</p> <p>i. Hall painting – a general figure of £1800 has been quoted by S Turner to paint the main hall and make good the plaster/taping and clean out the light shades. JF advised Jeff Moon will clean out the latter during the electrical inspection, which might reduce the quote from ST slightly. After discussion it was decided to proceed (4 in favour, 1 abstention, Chairman's vote not required).</p> <p>ii. The main hall floor needs a good clean – Mel will be asked to deal with this.</p> <p>iii. The Horticultural Club would like to temporarily store their trophies in the loft – all agreed</p>	

Meeting closed with the date of the next Trustees Meeting agreed as 17/09/2015

Agreed as accurate
 record @ meeting
 of 7.9.15
